

## SURREY COUNTY COUNCIL



## LOCAL COMMITTEE (WAVERLEY)

DATE: 21 SEPTEMBER 2018

LEAD OFFICER: FRANK APICELLA – AREA HIGHWAY MANAGER (SW)

SUBJECT: HIGHWAYS UPDATE

AREA(S) AFFECTED: ALL DIVISIONS IN WAVERLEY

**SUMMARY OF ISSUE:**

This report provides an update on the 2018/19 programme of highway improvement and maintenance works funded by this committee, an update on other centrally funded projects being promoted in the local area, as well as details of the budgets allocated to the committee in 2018/19 and recommendations on expenditure of the same.

**RECOMMENDATIONS:**

**The Local Committee (Waverley) is asked to note:**

- (i) The committee approved works being progressed during 2018/19 and to ensure that any further allocations required are made by **12<sup>th</sup> October 2018**.
- (ii) Allocations made for localism to the various Town and Parish Councils must be confirmed and approved by the **19<sup>th</sup> October 2018**, and fully completed by **31<sup>st</sup> December 2018**.
- (iii) Any allocations not confirmed, approved or fully completed, by these dates will then be prioritised by the Maintenance Engineer, in consultation with the divisional member, to ensure that works are carried out this financial year, rather than risk the funding being lost.

**REASONS FOR RECOMMENDATIONS:**

The committee is asked to agree the recommendations to enable early progression of works orders and expenditure of the Committee budget.

<b>1. INTRODUCTION AND BACKGROUND:</b>
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- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.
- 1.2 The Local Committee for Waverley has an annual delegated highways budget with which to implement measures that contribute towards the objectives set out in Surrey County Council's LTP, according to local priorities.

<b>2. ANALYSIS:</b>
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### 2.1 2018/19 Budget Programme of Works

#### *Available Highway Budget*

- 2.1.1 In summary the Committee budget is as detailed in the table below:-

Committee Budget	Amount
Capital maintenance	<b>£36,363</b>
Revenue maintenance	<b>£168,182</b>
Revenue Highway Fund	<b>£67,500</b>
Parking surplus (15% top slice of £520k)	<b>£78,000</b>

- 2.1.2 In summary each of the 9 divisional members has the following amounts allocated to them:-

Member Budget	Amount
Works	<b>£10,000</b>
Localism	<b>£4,000</b>
Revenue Highway Fund	<b>£7,500</b>
Parking surplus	<b>£8,666</b>

- 2.1.3 A further £25k was also allocated centrally towards localism to enable Parish and Town Councils to carry out locally important areas of highway work such as vegetation cut back, sign cleaning, ditch clearance etc.
- 2.1.4 This allocation has been divided equally (£12,500) between the east and west of the Waverley area. Whilst all the allocations have now been made in the east, members are currently in the process of allocating this budget between the various Parishes, and Town Councils in the west.

- 2.1.5 Some members did not expend part or all of the £10,000 allocated to them in 2017/18, if so this, will roll forward to 2018/19 on an individual basis, as parking surplus does not have to be spent in year.

*Property Infrastructure Contribution (PIC)*

- 2.1.6 All PIC expenditure is subject to approval by SCC Transport Development Planning (TDP) officers, and that a PIC spending plan and bidding process is carried out by various groups within SCC, such as Countryside Rights of Way team, Passenger Transport group, Major Schemes group for match funding for larger projects, as well as Highways improvement projects.
- 2.1.7 The Planning Authority are in the last tranche of collecting PIC funding ahead of the introduction of the Community Infrastructure Levy (CIL) anticipated to commence possibly as early as next year, so the PIC funding pot is being drawn down.
- 2.1.8 TDP have advised that the following details the remaining approved contributions allocated through the bidding process to this Committee for highway schemes. These funds are not time limited and hence do not need to be expended this year.

**Table 1 – PIC Amounts**

Ward	Amount
Farnham Bourne	£32,871
Cranleigh West	£7,330
Godalming Central & Ockford	£826
Godalming Holloway	£12,830
Hindhead	£ 3,492
Shamley Green & Cranleigh North	£ 5,358
Witley & Hambledon	£ 7,235

- 2.1.9 However, PIC funding can only be used in the ward where it is collected and cannot be used in other areas. However to simplify the expenditure of the remaining PIC balances it is intended to amalgamate this by Division.
- 2.1.10 Annex 7 identifies the monies now held by SCC but yet to be allocated as part of the bidding process. These amounts have only recently been released by the planning authority Waverley BC.

*S106 agreements*

- 2.1.11 Section 106 monies are also collected by the planning authority, however these funds are normally very specific on how they are expended as it is normal for these to be agreed upfront as part of the planning process and would form part of the conditions. It is important to note that these amounts do not constitute available funds in the same way as PIC.

2.1.12 Annexes 3, 4, 5 & 6 detail the agreements related to the various developments across the Waverley area, complete with the various amounts agreed and the details of the intended expenditure.

2.1.13 Again it is important to note that these amounts are for these approved works to be carried out at the location indicated, for the sum allocated, by the various associated teams at SCC.

## **2.2 Programme of Works**

### *Capital*

2.2.1 It was approved that £5k of capital maintenance is directed to signs and lines by the local team, and that the balance of capital funding, (approx £31k), is used by the area team to deliver any other works deemed necessary during the year.

2.2.2 The committee running list of Local Transport Plan (LTP) schemes was valued in excess of £1.4m.

2.2.3 A member workshop was held on the 2<sup>nd</sup> August to explain the prioritisation system, and to rationalise the LTP list of capital schemes.

2.2.4 The modified list is now attached at Annex 1.

### *Revenue*

2.2.5 It is important that the individual member scheme choices are allocated at an early stage to ensure that works can be programmed effectively and enable early commitment to contractors for proposed expenditure for delivery before the end of the financial year.

2.2.6 All nine divisional members have been invited to meetings with the Area Highway Manager in order to determine what local priorities exist for these allocations, and to enable early programming and ordering of works.

2.2.7 Not all funding has been allocated and it is imperative that Divisional members who have yet to finalise all their choices do so as soon as possible to ensure that these proposals can be programmed and avoid the funding being lost.

2.2.8 Annex 2 identifies the member expenditure currently planned.

## **Other highway related matters**

### **2.3 Customer services**

2.3.1 The total number of enquiries received for the six months between January and June 2018 is 91,245, an average of 15,208 per month. This is a 40% increase on the number received during the same period in 2017 and reflects the huge effect of the severe weather and subsequent defects.

2.3.2 For Waverley specifically, 12,320 enquiries have been received since January of which 4,714 (38%) were directed to the local area office for action, of these 96% have been resolved. This response rate is slightly above the countywide average of 93%.

- 2.3.3 For the first half of 2018, Highways received 162 Stage 1 complaints (down 18% from 2017) of which 19 were for the Waverley area. In addition seven have been escalated to stage 2 of the complaints process where the service was found to be partially at fault in one of those. One was referred to the Local Government Ombudsman but they chose not to investigate.

## **2.4 Winter Service**

- 2.4.1 The Cold Weather Plan sets out the Winter Service for treating the highway in order to prevent ice from forming (precautionary salting), to melt ice and snow that has already formed (post salting), and removal of snow in a snow event.
- 2.4.2 As in previous years, members will be sent an electronic copy of the 2018-19 Cold Weather Plan along with links to revised 2018-19 gritting routes prior the commencement of the Winter Season.
- 2.4.3 County Councillors can request and pay for new grit bins, or extension of use of an existing grit bin, by contacting the Maintenance Engineer, who will advise.

## **2.5 Street Lighting**

- 2.5.1 No update at this time

## **2.6 Major schemes**

### Farnham Redevelopment Works

- 2.6.1 Both Crest Nicholson and Berkeley Homes have now commenced works to prepare land in Farnham Town Centre for the multi-million pound Regeneration scheme.
- 2.6.2 Negotiations are ongoing to ensure that the amount of disruption involved with two large developments being carried out in the centre of Farnham, is mitigated wherever possible.

## **2.7 Centrally funded maintenance**

### Horizon 2

- 2.7.1 Horizon 2 is the name given to the Council's Asset Management Programme for the period 2017 – 2021. The programme of works to be delivered for Waverley has been revised since the last Committee meeting and can be found on the website at :-

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

### Additional £5m – Winter damage programme

- 2.7.2 The focus for this has been on the Surrey Priority Network SPN 2 & 3 (essentially B & C roads) and the list of schemes identified for this funding is currently being assessed.
- 2.7.3 If additionally some A & D roads were suggested by members, then most of these have been removed from the list and will be considered for inclusion

[www.surreycc.gov.uk/Waverley](http://www.surreycc.gov.uk/Waverley)

in the existing county programmes. There are however some A roads which are included on the list due to these already being categorised as a SPN 2 and having similar characteristics to B roads.

2.7.4 Officers are currently in the process of determining what treatment (patching or Local Structural Repair) is needed in each of these locations and the extent of the work required. Once completed works will be programmed for repairs however this is obviously subject to clashes with other programmed highway work that is going on around the network and our ability to find and permit network space.

2.7.5 In addition to the £5m being invested during 2018/19, the cabinet approved on the 29<sup>th</sup> May to a further investment during 2018/19 of £7m followed by a further £8m in 2019/20 to improve the condition of the highways network.

## **2.8 Passenger Transport**

2.8.1 There was no update at the time of writing this report.

## **2.9 Other key information, strategy and policy development**

2.9.1 There was no update at the time of writing this report.

### **3. OPTIONS:**

3.1 Officers seek to implement the most cost effective measures which meet scheme objectives. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

### **4. CONSULTATIONS:**

4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

### **5. FINANCIAL IMPLICATIONS:**

5.1 The financial implications of this paper are detailed in section 2 above.

<b>6. WIDER IMPLICATIONS:</b>	
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<b>Area assessed:</b>	<b>Direct Implications:</b>
Crime and Disorder	A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.
Equality and Diversity	It is an objective of Surrey Highways to take account of the needs of all users of the public highway.
Localism (including community involvement and impact)	The Local Committee prioritises its expenditure according to local priorities.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

<b>7. CONCLUSION AND RECOMMENDATIONS:</b>
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- 7.1 This Financial Year's approved programmes are currently in the process of being programmed and delivered as identified in Annex 2.
- 7.2 The individual member allocations together with the Highway fund needs to be allocated to enable early commitment to contractors for proposed expenditure.
- 7.3 Members who have not yet provide their choices do need to do so as soon as possible to ensure that the works can be programmed and to avoid the funding being lost.

<b>8. WHAT HAPPENS NEXT:</b>
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- 8.1 The Area Highway Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's approved programme of works.

**Contact Officer:** Frank Apicella  
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**Consulted:**

As detailed within the report.

**Annexes:**

Annex 1 – Committee revised running list of Local Transport Plan schemes

Annex 2 – Progress of Committee capital and revenue schemes 2018/19.

Annex 3 – s106 agreements Godalming, Milford, Witley

Annex 4 – s106 agreements Farnham

Annex 5 – s106 agreements Haselmere & Western Villages

Annex 6 – s106 agreements Cranleigh & Eastern Villages.

Annex 7 – Unallocated PIC held by SCC

**Background papers:**

Local Committee (Waverley) June 2018 Highways Update.